County of Hidalgo

Log of LEP Requests

Instructions: Unless otherwise directed, each department/office shall maintain this log throughout the calendar year and submit it to the Hidalgo County Executive Office, Title VI/Nondiscrimination Coordinator, by January 15th of each year. Submit via email at titlevi@co.hidalgo.tx.us.

Department: _____ Reporting Period: _____ - _____
From **To**

LEP Department Contact: _____

Date of Request or Interaction	**Language Requested**	**Program or Activity**	**Translation Service provided** (in person, telephone, written, Google translate, contractor, family member, community volunteer)	**Documents translated** (Vital documents and documents warning of hazard/danger should be translated in English & Spanish)	**Costs of Translation** (if any)