



# COUNTY OF HIDALGO

## Department of Human Resources

Job Title: **NUTRITIONIST II**  
Grade: 13

---

*The County of Hidalgo Department of Human Resources reserves the right to select candidates considered to be the most highly qualified based on education and experience. The hiring department will interview and select the candidates provided by the Department of Human Resources.*

### **GENERAL DESCRIPTION**

Performs complex (journey-level) nutrition services work; Work involves reviewing food selection and nutritional programs; monitoring and evaluating programs and services; investigating complaints and deficiencies; and providing counseling, technical assistance, and referrals on nutrition and dietary services; May train others; Works under general supervision, with moderate latitude for the use of initiative and independent judgment

### **EXAMPLES OF WORK PERFORMED**

Develops nutrition education and training materials, and plans and conducts nutritional training sessions

Interprets nutritional policies, functions, and philosophies for professional and other groups

Interviews clients, staff, and clients' relatives to obtain information related to clients' dietary needs

Investigates complaints and deficiencies pertaining to dietary and nutrition services

Monitors and evaluates program operations to ensure compliance with federal, state, and local regulations, and to ensure nutritional, safety, sanitation, and quality standards are met

Provides consultation and technical assistance to aid in the development of nutrition education programs

Provides nutrition education and dietary counseling services

Conducts technological testing and analyses of food and compiles findings

Assists in developing departmental policies and procedures

May train others

Performs related work as assigned

### **EDUCATION AND EXPERIENCE**

Graduation from an accredited four (4) year college or university with major course work in dietetics, food and nutrition, food systems management, food science, or a related field

---

Three (3) years of experience in dietitian or nutrition work

Two (2) years of related experience may be substituted for one (1) year of education

### **CERTIFICATES, LICENSES AND REGISTRATION**

May require licensure as a nutritionist or dietitian

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

### **KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of food and nutrition, of food systems management, and of food science and technology principles

Skill in interviewing

Ability to counsel on food and nutrition, to interpret laws and regulations, to plan nutrition and dietary services and programs, to plan and conduct food technology and nutrition research, to communicate effectively, and to train others

Ability to find job satisfaction in the growth and development of the program

Participation and representation in community and professional organizations

Good physical and mental health (Immunization Record)

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

### **SAFETY REQUIREMENTS**

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the County of Hidalgo Accident Prevention Plan and department's safety regulations