



# COUNTY OF HIDALGO

## Department of Human Resources

Job Title: **COVID-19 REGISTERED NURSE IV**  
Grade: 17

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*The County of Hidalgo Department of Human Resources reserves the right to select candidates considered to be the most highly qualified based on education and experience. The hiring department will interview and select the candidates provided by the Department of Human Resources.*

### **GENERAL DESCRIPTION**

This position provides advanced (senior-level) nursing work related to COVID-19 response. Oversees investigative, advisory and educational activities for county public health preparedness and response activities. Oversees, coordinates, and provides technical assistance to program staff, governmental agencies, and community organizations; Works under limited supervision, with considerable latitude for the use of initiative and independent judgment. Participates as a member of the Public Health Preparedness Response Team (PHPRT); shall respond to all bio-terrorism events or large disease outbreaks and other Public Health emergencies anywhere in the state. Will be required to be “on-call” as assigned or during an event.

### **EXAMPLES OF WORK PERFORMED**

Plans, develops, coordinates, implements, and evaluates COVID-19 program activities

Develops and implements quality assurance programs and processes to ensure compliance with program priorities and objectives

Supervises and participates in epidemiological studies, surveillance projects and disease surveillance and epidemiological investigations related to COVID-19

Leads a multi-disciplinary rapid response team for COVID-19

Reviews medical/case records and patient investigations to determine compliance with policies and procedures and interprets lab results and findings

Oversees the administration and/or dispensing of medication or vaccinations when applicable

Supervises and conducts screening tests, collects and ships specimens for laboratory examination for COVID-19

Reviews COVID-19 data for public health implications in the community

Applies principles and practices to assess, prevent, and control diseases

Works with partners and stakeholders to provide COVID-19 education and outreach

Develops strategies to help mitigate spread of and improve response to COVID-19

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May plan, assign, and/or supervise of others

Performs related work as assigned

### **EDUCATION AND EXPERIENCE**

Graduation from an accredited four (4) year college or university with major coursework in nursing or from an accredited nursing program

Five (5) years of experience in nursing work

### **CERTIFICATES, LICENSES AND REGISTRATION**

Must be registered as a Registered Nurse by the State of Texas or a state that recognizes reciprocity through the Nurse Licensure Compact

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

### **KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of nursing techniques and procedures, health care laws and regulations, medical diagnoses and procedures, accepted medical treatment patterns, community health and nursing care principles, practices, and procedures, program regulations and procedures, and utilization review and control measures

Ability to provide patient care, prepare and maintain records, and explain public health law

Ability to organize, coordinate, and evaluate nursing activities and delivery of public health services

Ability to interpret policies and procedures, interpret health care regulations, recognize patterns of medical necessity treatment, and to plan, assign, and/or supervise the work of others

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

### **SAFETY REQUIREMENTS**

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the County of Hidalgo Accident Prevention Plan and department's safety regulations