



COUNTY OF HIDALGO

Department of Human Resources

Job Title: **COVID-19 MEDICAL TECHNICIAN I**
Grade: 05

The County of Hidalgo Department of Human Resources reserves the right to select candidates considered to be the most highly qualified based on education and experience. The hiring department will interview and select the candidates provided by the Department of Human Resources.

GENERAL DESCRIPTION

Assist and augment the COVID Registered Nurse (RN) in the performance of clinical duties and treatment of clients as related to COVID-19. Perform technical nursing functions. Participates as a member of the Public Health Preparedness Response Team (PHPRT); shall respond to all bio-terrorism events or large disease outbreaks and other Public Health emergencies anywhere in the state. Will be required to be "on-call" as assigned or during an event.

EXAMPLES OF WORK PERFORMED

Reviews specialized studies and reports, formulates comments and summarizes content, providing emergency planning recommendations for COVID-19 management

Participates in epidemiological studies, surveillance projects and disease surveillance and epidemiological investigations related to COVID-19

Prepares investigation notes and summaries and interprets laboratory findings

Responsible for participating in the preparation of all required reporting related to COVID-19 preparedness planning

Conducts screening tests, collects and ships specimens for laboratory examination for COVID-19

Applies principles and practices to assess, prevent, and control diseases

Works with partners and stakeholders to provide COVID-19 education and outreach

Develops strategies to help mitigate spread of and improve response to COVID-19

Makes rounds or home visits, when applicable

May train others

Performs related work as assigned

EDUCATION AND EXPERIENCE

Two academic years from an accredited college or university in a related field or equivalent job related work experience

One (1) year of experience as a medical assistant

CERTIFICATES, LICENSES AND REGISTRATION

Current CPR certification

Certification required as a Registered Medical Assistant

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of nursing procedures and techniques

Ability to provide patient medical care, to prepare and maintain records, and to train others

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the County of Hidalgo Accident Prevention Plan and department's safety regulations