



# COUNTY OF HIDALGO

## Department of Human Resources

Job Title: **LICENSED VOCATIONAL NURSE IV**  
Grade: 14

---

*The County of Hidalgo Department of Human Resources reserves the right to select candidates considered to be the most highly qualified based on education and experience. The hiring department will interview and select the candidates provided by the Department of Human Resources.*

### **GENERAL DESCRIPTION**

This position provides complex (senior-level) vocational nursing care. Work involves providing early recognition and immediate response to medical treatment and general welfare of patients; May supervise the work of others; Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

### **EXAMPLES OF WORK PERFORMED**

Ensures that care is delivered to each patient in accordance with the nurse Practice Act of the State of Texas

Administers medication orally, rectally, internally, or by injection; within the scope of safe nursing practice

Monitors patients for treatments and procedures

Monitors patients' vital signs: blood pressure, temperature, pulse, oxygen saturation, and respirations

Collects specimens for laboratory examination

Conducts appropriate screening tests

Adheres to policies, procedures, and protocols

Responds in a timely manner to meet the needs of the patients

Implements Physicians orders in a safe and accurate manner

Applies principles and practices to assess, prevent, and control disease

Maintains records pertaining to medication, deaths, illnesses, and the transfer of patients

Maintains detailed and accurate records of nursing actions

Collaborates with other professional disciplines to ensure effective patient care delivery and the achievement of desired patient outcomes

Oversees the preparation and maintenance of records and reports

---

Reviews and assesses patient records

Develops quality assurance programs

Develops in-service training and educational programs

Participates in conducting therapeutic programs

Able to perform the techniques of cardiopulmonary resuscitation accurately and effectively

Provides and receives reports in a status of patients at the change of shifts

Maintains a safe and clean environment for patients and co-workers

Adapts to the needs of the unit by demonstrating flexibility/adaptability

May supervise the work of others

Provides direction to non-licensed nursing staff in the delivery of patient care

Performs related work as assigned

Informs the charge nurse of any anticipated or actual problems

Performs related work as assigned

#### **EXPERIENCE AND EDUCATION**

Must be a Licensed Vocational Nurse

Five (5) years of experience in nursing work

#### **CERTIFICATES, LICENSES AND REGISTRATION**

Must be licensed as a Licensed Vocational Nurse by the State of Texas or in a party state that recognizes reciprocity through the Nurse Licensure Compact

Maintains current with license renewal every 2 years and required continued education hours

Current Basic Life Support (CPR) certification.

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

#### **KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of nursing procedures and techniques

Knowledge of nursing procedures and techniques.

Ability to provide patient medical care, to prepare and maintain records, and to supervise the work of others

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

## **SAFETY REQUIREMENTS**

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the County of Hidalgo Accident Prevention Plan and department's safety regulations