



COUNTY OF HIDALGO

Department of Human Resources

Job Title: **COMMUNITY HEALTH WORKER**
Grade: 05

The County of Hidalgo Department of Human Resources reserves the right to select candidates considered to be the most highly qualified based on education and experience. The hiring department will interview and select the candidates provided by the Department of Human Resources.

GENERAL DESCRIPTION

Under the supervision of a licensed social worker or nurse, provides community based health education and referrals. Role is aimed at supporting prevention activities, treatment services, and resource referrals for women (including pregnant women and their partners), adolescents, and men adversely or potentially impacted by vector borne disease. Will also improve public understanding of vector borne health issues and connect residents with available resources as well as encourage them to take control of their own health needs. Services will be provided to women, adolescents, men, families, and communities. This employee will have no supervisory responsibilities.

EXAMPLES OF WORK PERFORMED

Primary role is to increase access to care and reduce barriers to specialized healthcare

Provides health education and information to women (including pregnant women and their partners), adolescents, and men who reside in Hidalgo County

Provide information on the available services related to family planning, diagnostic testing, screening and counseling, medical care, case management and treatment

Serves as a link between Hidalgo County residents and health care services through referrals

Facilitates community organizing in order to provide presentations on health education to large groups or individuals - i.e. Health Fairs, Community Outreach, Community Resource Center Advocacy, County Health Clinics, and Educational Events

May conduct home visits alone or with a team member

Collaborates with area health and human services providers to meet the needs of Hidalgo County residents

Provide advocacy on residents' behalf if necessary

Evaluates and screens health conditions and needs of Hidalgo County residents

Understands and translates services and / or health service programs provided by clinics, hospitals and government agencies and / or nonprofit programs

Encourages wellness and health behavior

Completes and documents evaluation activities

Prepares reports as required including daily encounter records

Performs phone duties and/or supports other staff members as needed

Attends training when directed

Performs other duties as assigned

EXPERIENCE AND EDUCATION

Graduation from a high school or equivalent (GED)

One (1) year of experience in health promotion

One (1) year of related experience may be substituted for one (1) year of education

Fully bilingual (English/Spanish)

CERTIFICATES, LICENSES AND REGISTRATION

Must be Certified Health Worker through the Texas Department of State Health Services

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

KNOWLEDGE, SKILLS AND ABILITIES

Computer knowledge, media and internet use knowledge

Must have good command of the English language including usage, spelling and grammar

Ability to communicate effectively orally and in writing in English and Spanish

Ability to be organized, efficient and confidentiality

Fully bilingual (English/Spanish)

Employee may be assigned other duties in addition to those listed; Duties may change according to the changing needs of the County

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the County of Hidalgo Accident Prevention Plan and department's safety regulations