

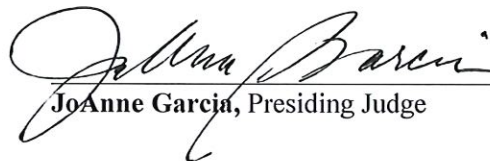


JUDGE JOANNE GARCIA
HIDALGO COUNTY PROBATE COURT
100 N. CLOSNER, 2ND FLOOR
EDINBURG, TEXAS 78539
PHONE: 956-318-2385

**COURT INSTRUCTIONS OF THE GUARDIAN OF THE PERSON
OF AN INCAPACITATED ADULT OR MINOR**

As the duly appointed Guardian of the Person, you are hereby advised by the Court that you must comply with the following statutory requirements:

1. **File your Oath and Bond** within 20 days of appointment. *Secs. 1105.051, 1105.101, Estates Code.*
2. **File your sworn Annual Report of the Condition, Welfare and Well-Being of the Ward** each year, no later than 60 days after the anniversary date of your qualification, and each year until the guardianship is closed (filing of oath and bond). **This is a mandatory requirement. Failure to file the Annual Report of the Guardian of the Person may result in an order to show cause, revocation of letters and/or a fine not to exceed \$1,000.00 (Sec. 1163.151, Estates Code).** The Annual Report of the Person form is available at www.hidalgocounty.us/probate under the Guardianship section.
3. **Keep an accurate accounting** of all Social Security funds you receive and expend on behalf of the Ward as you will need to account to the Social Security Administration for the use of these funds. *SSA Publication No. 05-10076, Rev. Jan. 2009.*
4. **Preserve, protect and insure, if insurable, all non-cash assets** of this Guardianship. *Chap. 1151, Estates Code.*
5. **File your Final Report of the Guardian of the Person** when the Guardianship is ready to be closed due to the death of the ward or a judicial finding that the ward has regained competency. **This is a mandatory requirement.** *Chap. 1204, Estates Code.*
6. Consult with your attorney on any matter regarding this guardianship you do not understand. **Failure to comply with the mandatory requirements of the Texas Estates Code may result in penalties up to and including revocation of letters of appointment and/or fines up to \$1,000.00.**



JoAnne Garcia, Presiding Judge