

Budget Process

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WORKSHOP #4
September 4, 2018

Department of Budget and Management



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2019 BUDGET PROCESS

WORKSHOP #4

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HIDALGO COUNTY

Department Of Budget & Management

2019 BUDGET PROCESS

GENERAL FUND

Base Budget

As of September 4, 2018

PROJECTED REVENUES:	\$ 206,618,714
2018 ADOPTED BUDGET:	\$ 200,700,595
BUDGET INCREASES:	
Personnel Actions (approved since budget adoption)	2,659,996
Health Insurance (7% Premium Increase)	1,096,884
464th District Court (effective January 1, 2019)	516,679
Retirement - TCDRS (0.11% increase 11.91%)	99,675
Supplemental Pay (Law Enforcement Positions)	97,800
Longevity	68,780
Cost of Living Adjustment @ 3.0% (5.3% CPI Increase since last COLA)	3,585,629
New Positions (as recommended by management)	1,448,046
IT Infrastructure	1,300,000
Vehicle Lease Program (Non-Law enforcement)	350,000
Humane Society (Proposed \$1,071,000)	321,000
Spay and Neuter Program	150,000
Other Operating Expenses	922,268
Total Increases:	\$ 12,616,757
PROJECTED BUDGET NEED FOR 2019:	\$ 213,317,352
PROJECTED SURPLUS / (SHORT FALL):	\$ (6,698,638)

HIDALGO COUNTY
Department Of Budget & Management

2019 BUDGET PROCESS
GENERAL FUND - PERSONNEL ADJUSTMENTS
Recommended by Management
As of September 4, 2018

Fund	Department Name	Slot	Position Title	Salary ⁽¹⁾	Action
1100	JAIL	TBD	REGISTERED NURSE II	51,085.00	CREATE
EST. TOTAL JAIL:				51,085.00	
1100	HEALTH DEPT	0046	DIVISION MANAGER I, PUBLIC HEALTH SERVICES	(55,172.00)	DELETE
1100	HEALTH DEPT	0060	ENVIRONMENTAL PUBLIC HEALTH COMPLIANCE COORDINATOR	(65,564.00)	DELETE
1100	HEALTH DEPT	TBD	PROGRAM MANAGER III, PUBLIC HEALTH ENVIRONMENTAL SERVICES	71,934.00	CREATE
1100	HEALTH DEPT	TBD	PUBLIC HEALTH SANITARIAN	59,586.00	CREATE
1100	HEALTH DEPT	0154	MULTIMEDIA SPECIALIS I	(43,797.00)	DELETE
1100	HEALTH DEPT	0129	CLERK	(5,827.00)	DELETE
1100	HEALTH DEPT	TBD	ADVANCE CLINICAL PRACTITIONER ⁽²⁾	47,277.00	CREATE
1100	HEALTH DEPT	TBD	PUBLIC HEALTH EDUCATION COORD ⁽²⁾	27,586.00	CREATE
EST. TOTAL HEALTH DEPT:				36,023.00	
1100	BUDGET & MANAGEMENT	0011	BUDGET ANALYST I	(40,553.00)	DELETE
1100	BUDGET & MANAGEMENT	TBD	BUDGET ANALYST IV	64,353.00	CREATE
EST. TOTAL BUDGET & MNGMNT:				23,800.00	
1100	CONSTABLE PCT. 5	TBD	DEPUTY CONSTABLE	45,915.00	CREATE
EST. TOTAL CONSTABLE PCT 5:				45,915.00	

HIDALGO COUNTY
Department Of Budget & Management

2019 BUDGET PROCESS
GENERAL FUND - PERSONNEL ADJUSTMENTS
Recommended by Management
As of September 4, 2018

Fund	Department Name	Slot	Position Title	Salary ⁽¹⁾	Action
1100	ELECTIONS DEPT	0137	ELECTIONS DATA SPECIALIST	(40,553.00)	DELETE
1100	ELECTIONS DEPT	TBD	FIELD SERVICE SPECIALIST I	34,768.00	CREATE
1100	ELECTIONS DEPT	TBD	CHIEF DEPUTY	64,353.00	CREATE
EST TOTAL ELECTIONS DEPT:				58,568.00	
1100	COUNTY JUDGE	0011	CONSTITUENT SERVICES SPECIALIST	-	TITLE CHANGE
1100	COUNTY JUDGE	0031	CONSTITUENT SERVICES SPECIALIST	-	TITLE CHANGE
1100	COUNTY JUDGE	TBD	COMMUNICATIONS DIRECTOR	87,550.00	CREATE
1100	COUNTY JUDGE	039	INTERGOVERNMENTAL AFFAIRS ADM	(78,280.00)	DELETE
EST. TOTAL COUNTY JUDGE:				9,270.00	
1100	PUBLIC AFFAIRS	0007	EXECUTIVE ASSISTANT I	-	TITLE CHANGE
EST. TOTAL PUBLIC AFFAIRS:				-	
1100	IT DEPT	0013	ADMINISTRATIVE ASSISTANT II	-	TITLE CHANGE
1100	IT DEPT	0015	ADMINISTRATIVE ASSISTANT III	-	TITLE CHANGE
1100	IT DEPT	0014	CJIS SUPPORT SPECIALIST II	-	TITLE CHANGE
1100	IT DEPT	0007	APPLICATION PROJECT MANAGER III	-	TITLE CHANGE
1100	IT DEPT	TBD	CYBERSECURITY ANALYST II	47,301.00	CREATE
1100	IT DEPT	TBD	CYBERSECURITY TECHNICIAN IV	40,553.00	CREATE
EST. TOTAL IT DEPT:				87,854.00	

HIDALGO COUNTY
Department Of Budget & Management

2019 BUDGET PROCESS
GENERAL FUND - PERSONNEL ADJUSTMENTS
Recommended by Management
As of September 4, 2018

Fund	Department Name	Slot	Position Title	Salary ⁽¹⁾	Action
1100	FACILITIES MANAGEMENT	TBD	DIRECTOR, FACILITIES MANAGEMENT	94,554.00	CREATE
EST. TOTAL FACILITIES MNGMNT:				94,554.00	
1100	HUMAN RESOURCES	TBD	ASSISTANT, DIRECTOR OF HR	75,061.00	CREATE
1100	HUMAN RESOURCES	TBD	EMPLOYEE RELATIONS SPECIALIST	47,301.00	CREATE
EST. TOTAL HUMAN RESOURCES:				122,362.00	
1100	PURCHASING	TBD	PROCUREMENT SPECIALIST	37,549.00	CREATE
EST. TOTAL PURCHASING:				37,549.00	
1100	DISTRICT CLERK	TBD	DEPUTY DISTRICT CLERK I	32,193.00	CREATE
1100	DISTRICT CLERK	TBD	DEPUTY DISTRICT CLERK I	32,193.00	CREATE
1100	DISTRICT CLERK	TBD	DEPUTY DISTRICT CLERK I	32,193.00	CREATE
EST. TOTAL DISTRICT CLERK:				96,579.00	
1100	CRIM DA	TBD	ASSISTANT DA III	69,501.00	CREATE
1100	CRIM DA	TBD	ASSISTANT DA III	69,501.00	CREATE
1100	CRIM DA	TBD	LEGAL ASSISTANT II	29,809.00	CREATE
EST. TOTAL CRIM DA:				168,811.00	
1100	GENERAL LITIGATION	TBD	LEGAL ASSISTANT III	40,685.00	CREATE
1100	GENERAL LITIGATION	TBD	ASSISTANT DA II	61,672.00	CREATE
EST. TOTAL GENERAL LITIGATION:				102,357.00	

HIDALGO COUNTY
 Department Of Budget & Management

2019 BUDGET PROCESS
 GENERAL FUND - PERSONNEL ADJUSTMENTS
 Recommended by Management
 As of September 4, 2018

Fund	Department Name	Slot	Position Title	Salary ⁽¹⁾	Action
1100	VARIOUS DEPARTMENTS	TBD	MECHANICS, TRUCK DRIVERS, EQP O	92,919.00	REGRADE
EST. TOTAL VARIOUS DEPTS:				92,919.00	
1100	PRECINCT 2	TBD	MAINTENANCE I	26,235.00	CREATE
1100	PRECINCT 2	TBD	MAINTENANCE I	26,235.00	CREATE
EST. TOTAL PCT 2:				52,470.00	
TOTAL GENERAL FUND:				1,080,116.00	
HEALTH & LIFE:				141,105.00	
FRINGE BENEFITS:				226,825.00	
TOTAL COST:				1,448,046.00	

(1) Salaries listed include the Proposed 3% COLA

(2) Positions to be funded 50% from General Fund and 50% from Program Income fund 1293

HIDALGO COUNTY
Department Of Budget & Management

2019 BUDGET PROCESS
OTHER FUNDS - PERSONNEL ADJUSTMENTS
Recommended by Management
As of September 4, 2018

Fund	Department Name	Slot	Position Title	Salary ⁽¹⁾	Action
1293	HEALTH DEPT	TBD	ADVANCE CLINICAL PRACTITIONER ⁽²⁾	47,277.00	CREATE
1293	HEALTH DEPT	TBD	PUBLIC HEALTH EDUCATION COORD ⁽²⁾	27,586.00	CREATE
EST. TOTAL HEALTH DEPT:				74,863.00	
2201	BUDGET & MANAGEMENT	TBD	WELLNESS PROGRAM COORDINATOR	47,301.00	CREATE
EST. TOTAL BUDGET & MNGMNT:				47,301.00	
1200	PRECINCT 1	TBD	BUYER II	37,549.00	CREATE
EST. TOTAL PCT 1:				37,549.00	
1200	VARIOUS DEPARTMENTS	TBD	MECHANICS, TRUCK DRIVERS, EQP O	220,747.00	REGRADE
EST. TOTAL VARIOUS DEPTS:				220,747.00	
TOTAL OTHER FUNDS:				380,460.00	
HEALTH & LIFE:				29,706.20	
FRINGE BENEFITS:				79,896.60	
TOTAL COST:				490,062.80	

(1) Salaries listed include the Proposed 3% COLA

(2) Positions to be funded 50% from General Fund and 50% from Program Income fund 1293

HIDALGO COUNTY

Department Of Budget & Management

2019 BUDGET PROCESS

Fund Balance

As of September 4, 2018

2017 Fund Balance

Nonspendable		\$ 4,261,408
Restricted		9,387,710
Committed		-
Unassigned		36,360,709
Assigned		6,190,416
1115 Waiver	3,208,276	
Capital Outlay	19,394	
New Courthouse	2,786,348	
FEMA - Park	176,397	

Fund Balance Dec. 31, 2017: \$ 56,200,243

2018 Estimated Unassigned Fund Balance

Unassigned F/B Jan. 01, 2018	\$ 36,360,709
June Flood Event Appropriations	(2,500,000)
New Revenue/Lapse Exp.	4,298,569
Assigned for upcoming year	(6,698,638)

Projected Unassigned F/B Dec. 31, 2018: \$ 31,460,640

% of 2019 Projected Expenditures : \$ 213,317,352

14.7%

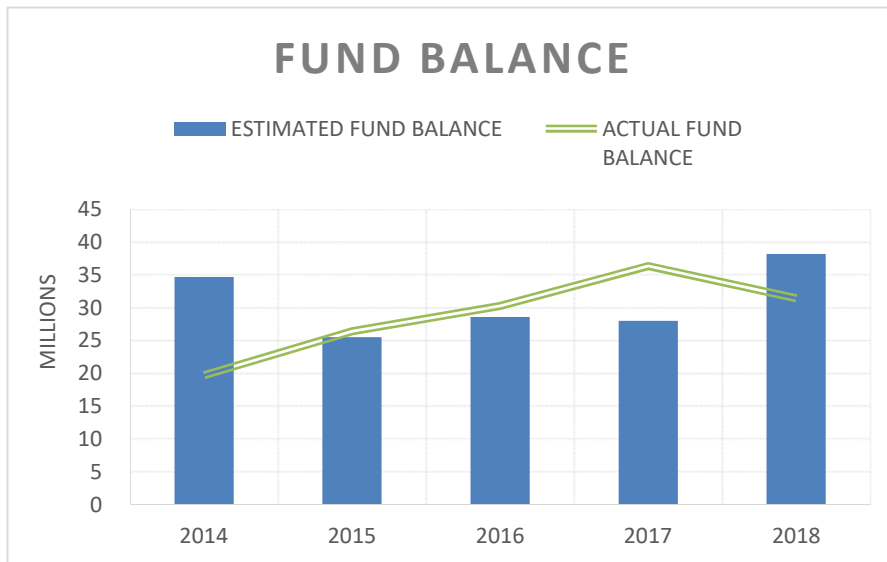


APPENDIX

HIDALGO COUNTY
 Department Of Budget & Management

2019 BUDGET PROCESS
UNASSIGNED FUND BALANCE
 PROJECTED VS. ACTUAL
 Five Year History

YEAR	ESTIMATED FUND BALANCE	ACTUAL FUND BALANCE	VARIANCE
2014	34,684,010	19,689,742	(14,994,268)
2015	25,474,432	26,426,521	952,089
2016	28,548,588	30,260,498	1,711,910
2017	27,969,027	36,360,709	8,391,682
2018	38,159,279	31,460,640	(6,698,639)



HIDALGO COUNTY

Department Of Budget & Management

2019 BUDGET PROCESS

REVENUES

GENERAL FUND ESTIMATED VS. ACTUAL
Five Year History

Year	Estimated Revenues	Actual Revenues	Variance
2014	166,283,522	176,466,680	10,183,158
2015	176,538,434	186,573,073	10,034,639
2016	184,606,362	194,391,910	9,785,548
2017	194,269,170	201,716,968	7,447,798
2018	200,700,595	207,516,844	6,816,249
2019	206,618,714	211,784,182	5,165,468

