

ACKNOWLEDGMENT OF
HIDALGO COUNTY CIVIL SERVICE COMMISSION
LIMITATIONS ON CANDIDACY AND/OR SERVICE
IN CERTAIN ELECTED PUBLIC OFFICES

Instructions: The completed form should be signed in the presence of your Elected Official/Department Head. The Elected Official/Department Head, in the presence of the employee, then completes and signs the reverse side of this form.

Name:

Home Address:

County and/or District Office Address:

Home Telephone Number:

Office Telephone Number:

Describe Public Office for which you are a Candidate:

I _____, have announced my candidacy for the public office described above. I hereby represent to the County of Hidalgo and/or Hidalgo County Drainage District No. 1, my employer, that:

1. none of the candidates for such public office represent a political party whose candidates received electoral votes in the preceding presidential election; and
2. if elected to such public office, I will serve as an unpaid elected official.

I also acknowledge, understand and agree that:

1. all activities associated with my candidacy and/or service in such public office shall be during non-work hours, or on my own time during a county and/or district work day, after I have obtained approval of appropriate leave;
2. I may not use any county and/or district-owned vehicle, equipment, telephone, materials, or time in connection with any type of political campaign;
3. I may not use local, state or federal funds under my control to directly or indirectly hire employees or in any other way fund or support candidates for the legislative, executive or judicial branches of government of the State of Texas or the United States of America;
4. I may not use my official authority or influence or permit the use of the programs administered by the county and/or district for the purpose of interfering with or affecting the results of an election or for any political purpose;
5. I may not coerce, command, restrict, attempt to coerce or restrict, or prevent the payment, loan or Contribution of any thing of value to a person or political organization for a political purpose;
6. I may not be a paid lobbyist of any individual, firm, association or corporation;
7. I may not wear or display political badges, buttons, or stickers while on duty if I have contact with the public or if these activities interfere with the proper performance of my duties or office operations;
8. Any violation of the Hidalgo County Civil Service Commission Rules concerning candidacy and/or service in public office, including Rules 7.121A, 7.121B and/or 7.121C, may result in disciplinary action, up to and including termination of employment.

Executed as of the date and year first written above.

DEPARTMENT HEAD/ELECTED OFFICIAL COMPLETES INFORMATION ON REVERSE SIDE

**ELECTED OFFICIAL/DEPARTMENT HEAD CONFIRMATION OF
EMPLOYEE EXECUTION OF HCCS FORM 5**

Date:

Name and Title of Elected Official/Department Head:

Name of Employee:

Position for which Employee is a Candidate for Public Office:

I _____, the undersigned Elected Official/Department Head, confirm that the employee signed the reverse side of this form in my presence. I advised the employee that violations of the Hidalgo County Civil Service Commission Rules regarding political activities may result in disciplinary action against the employee, which disciplinary action may include termination of employment.

**THE ORIGINAL EXECUTED COPY OF THIS FORM SHOULD BE
PLACED IN THE EMPLOYEE'S PERSONNEL FILE**