



2014

BUDGET BULLETIN

Department of Budget & Management

ELECTED OFFICIALS, APPOINTED OFFICIALS AND DEPARTMENT HEADS

Subject: 2014 Budget Process

Date Issued: June 20, 2013

Number: 2014-3

Please be advised that the deadline to enter any data or make changes to the 2014 Budget Request is tomorrow, Friday, June 21, 2013 at 5:00 p.m.

After June 21, 2013 department's access to the Budget Application Program (BAP) will expire; therefore, departments will no longer have access to the database.

The Department of Budget & Management (DBM) appreciates your assistance in ensuring that your request for the 2014 Budget is completed in a timely matter. Please be aware that DBM staff is available to provide assistance to any department experiencing difficulties accessing their BAP accounts and we encourage you to contact our department for any issues relating to your department's 2014 Budget Request.

Furthermore, please be reminded that all personnel related requests must be current and submitted to the Human Resources Department no later than Friday, June 21, 2013 to be considered for the 2014 Budget.

The Department of Budget and Management will keep departments informed on the development of the 2014 Budget Process through scheduled workshops or through budget bulletins. If you have any questions please contact Dina Treviño or Dámaris SanMiguel at extensions 5405 and 5410 respectively.